



Service Sector Management Specialist (SSM1)—18 Credit Hours

Program Description:

The Service Sector Management Specialist certificate program prepares individuals to become supervisors in business and service-related companies. Learning opportunities will introduce, develop, and reinforce students' knowledge, skills, and attitudes required for job acquisition, retention, and advancement in management. Graduates will be better prepared to function as managers in a service sector environment.

Contact:

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Website:

<https://www.westgatech.edu/program-explorer/business-accounting/business-management/>

Certificate Requirements

Program Specific

- Courses may rotate among the following locations: Coweta, Douglas, LaGrange and Online

Set the Track, Start the Track, Stay on Track

Meet with an Advising Coach to Stay on Track. S = Semester; CR = Credit Hours; FA = Fall; SP = Spring; SU = Summer; ALL=any semester

✓	Grade	Course Names	S	CR	Notes & Milestones
		CISM 2201 Foundations of Computer Applications	ALL	3	Substitution: COMP 1000 prior to January 2018
		MGMT 1100 Principles of Management	ALL	3	
		MGMT 2125 Performance Management	ALL	3	
		MGMT 2130 Employee Training and Development	FA, SP	3	
		MGMT 2140 Retail Management	FA, SP	3	
		-OR- MGMT 2210 Project Management		3	
		MGMT 2205 Service Sector Management	ALL	3	

Always check online <https://www.westgatech.edu/> and meet with your Advising or Faculty Coach to ensure you are viewing the latest and most accurate information.

Note: If a course is full or unavailable when you to attempt to register, please select an available course from any term listed, given you have satisfied the required pre-requisite.

Employment Opportunities: <https://www.westgatech.edu/student-life/career-services/>

Financial Aid by Program: <https://www.westgatech.edu/wp-content/uploads/2019/02/WGTC-Available-Aid-By-Program-11-17-2023.pdf>

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