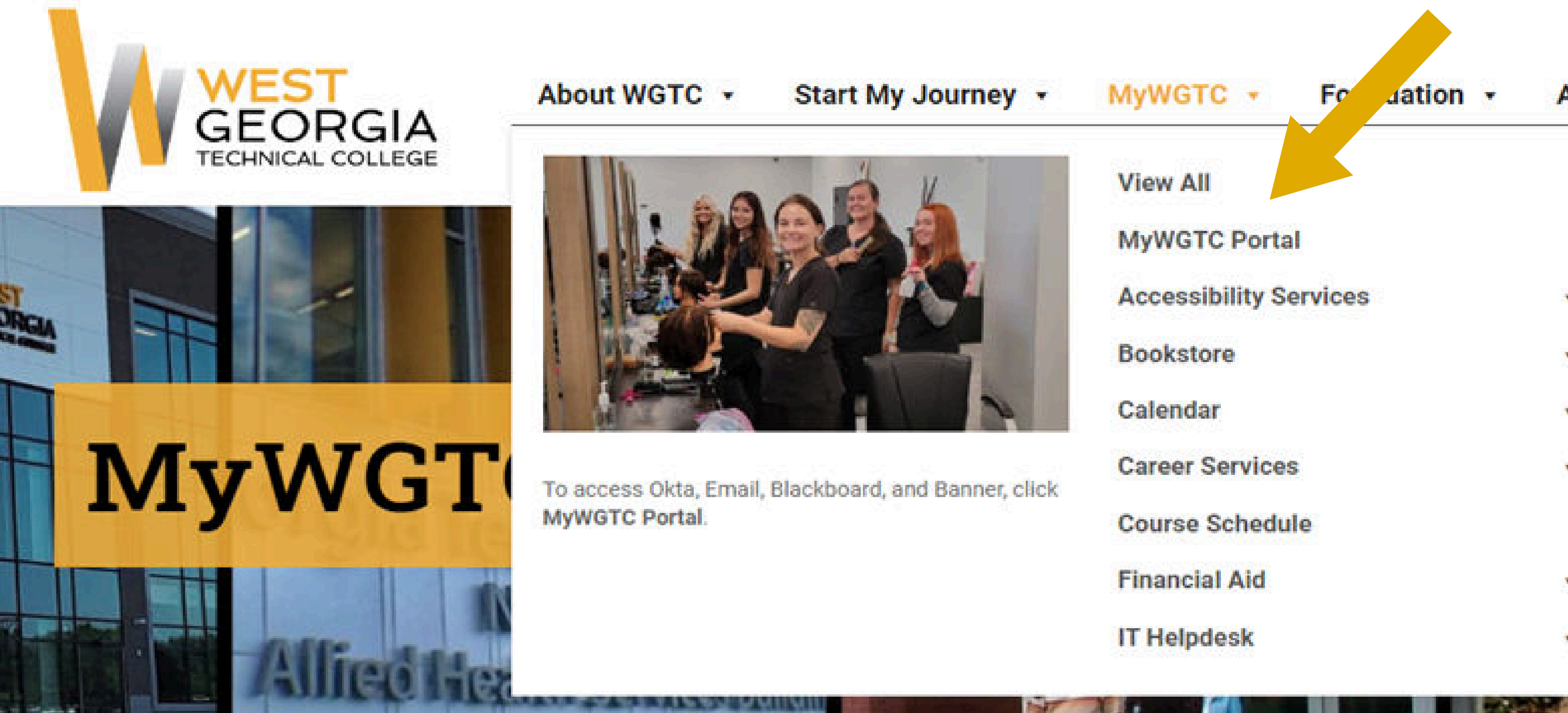


How to Register for New Student Orientation

Step 1:

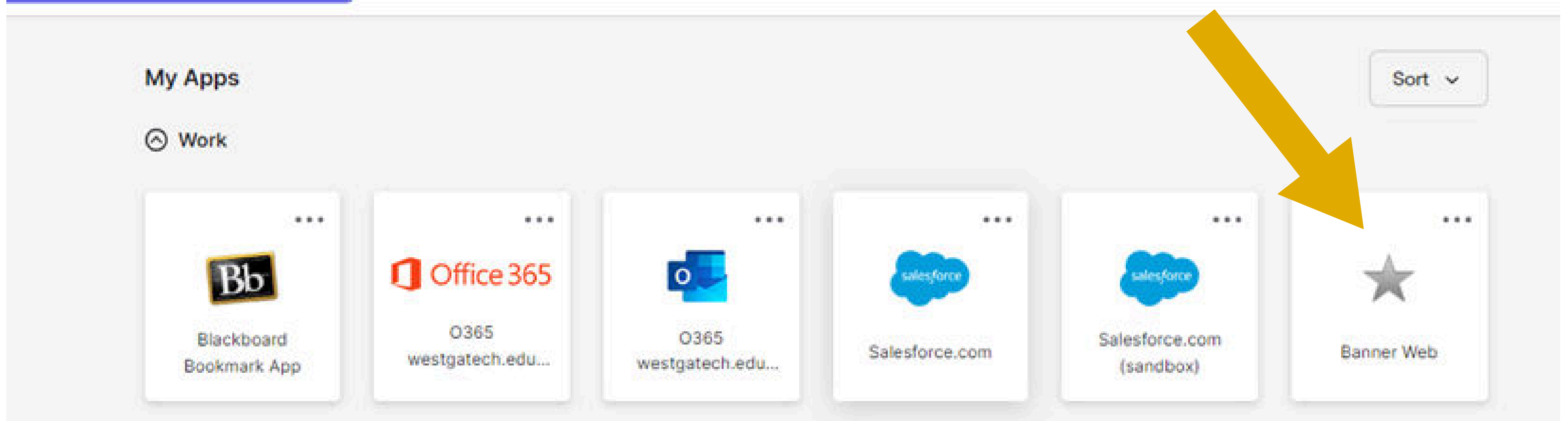
Access your MyWGTC Portal



The screenshot shows the West Georgia Technical College website. The navigation menu includes "About WGTC", "Start My Journey", "MyWGTC", and "Foundation". The "MyWGTC" menu is expanded, showing a list of services: "View All", "MyWGTC Portal", "Accessibility Services", "Bookstore", "Calendar", "Career Services", "Course Schedule", "Financial Aid", and "IT Helpdesk". A yellow arrow points to the "MyWGTC Portal" option. Below the menu is a banner image of a group of people in a classroom setting, with the text "To access Okta, Email, Blackboard, and Banner, click MyWGTC Portal." A large yellow banner with the text "MyWGTC" is overlaid on the left side of the page.

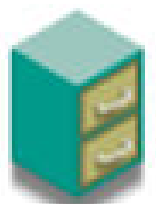
Step 2:

Select Banner Web



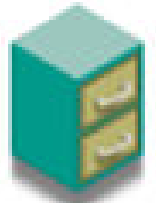
The screenshot shows the "My Apps" section of the MyWGTC Portal. The "Work" tab is selected. A "Sort" dropdown menu is visible in the top right corner. The apps are displayed as cards with icons and labels: "Blackboard Bookmark App", "Office 365 westgatech.edu...", "O365 westgatech.edu...", "Salesforce.com", "Salesforce.com (sandbox)", and "Banner Web". A yellow arrow points to the "Banner Web" app card.

Step 3:
Log into Banner Web and click on Orientation



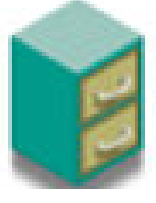
Student Services & Financial Aid

Registration; Student Records; Financial Aid



Personal Information

View or update your address(es), phone number(s), e-mail address(es), emergency contact information, & marital status; View name change & so

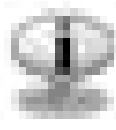


Orientation

New Student Orientation



Step 4:
Click on the Orientation survey link in **BLUE**



Once accepted all new students must attend orientation

Welcome to West Georgia Technical College! Please go to the WGTC orientation page to sign up for orientation: [www](#)



- **Spring 2025 Student Orientation**

Step 5:
Select the Orientation Time and Location of your choice.
Then click **SURVEY COMPLETE** to submit your response

*****Please note*****
After the registration is submitted, no changes can be made without contacting the Orientation Team. You **WILL NOT** receive an email confirmation immediately. However, the Orientation Team will send a weekly confirmation/reminder beginning 1 month prior to the New Student Orientation date.