



## Hotel Management Specialist Certificate (HM21)- 15 Credit Hours

**Program Description:**

The Hotel Management Specialist certificate program prepares students for employment in a variety of positions in today's hotel industry. Hotel Management Specialist certificate program learning opportunities which introduce, develop, and reinforce academic and occupational knowledge, skills, and attitudes required for job acquisition, retention, and advancement. Graduates will be prepared to oversee the day-to-day management of a hotel and its staff and has commercial accountability for planning, organizing and directing all hotel services, including front-of-house (reception, concierge, reservations), food and beverage operations and housekeeping. In larger hotels, managers often have a specific remit (guest services, accounting, marketing) and make up a general management team.

**Contact:**

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**Website:**

<https://www.westgatech.edu/program-explorer/culinary-and-hotel-restaurant-tourism/>

<b>Pre-Diploma Requirements</b>					
Program Specific					
<ul style="list-style-type: none"> <li>Min GPA 2.0</li> <li>LaGrange Campus</li> </ul>					
<b>Set the Track, Start the Track, Stay on Track</b>					
<i>Meet with an Advising Coach to Stay on Track. S = Semester; CR = Credit Hours; FA = Fall; SP = Spring; SU = Summer</i>					
✓	Grade	Semester 1	S	CR	Notes & Milestones
		HRTM 1140 Hotel Operations Management	FA	3	
		HRTM 1150 Event Planning	SP	3	
		HRTM 1201 Hospitality Marketing	SU	3	
		HRTM 1210 Hospitality Law	SU	3	
		HRTM 1220 Supervision and Leadership in the Hospitality Industry	SP	3	
				<b>15</b>	<b>Program Semester Hours</b>
Always check online <a href="https://www.westgatech.edu/">https://www.westgatech.edu/</a> and meet with your Advising or Faculty Coach to ensure you are viewing the latest and most accurate information.					

**Note:** If a course is full or unavailable when you to attempt to register, please select an available course from any term listed, given you have satisfied the required pre-requisite.

**Employment Opportunities:** <https://www.westgatech.edu/student-life/career-services/>

**Financial Aid by Program:** <https://www.westgatech.edu/wp-content/uploads/2019/02/WGTC-Available-Aid-By-Program-11-17-2023.pdf>

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following persons have been designated to handle inquiries regarding the non-discrimination policies: Equity (Title IX) Coordinator, Dean of Students, 770.537.5722, 176 Murphy Campus Blvd., Waco, GA 30182. ADA (Section 504) Coordinator for Students: Career and Student Support Services Manager, 770.824.5245, 176 Murphy Campus Blvd., Waco, GA 30182, for Employees: Human Resources Manager, 770.537.6056, 176 Murphy Campus Blvd., Waco, GA 30182.