Early Childhood Program Administration ECP1—9 Credit Hours

Program Description:
The Early Childhood Care and Education Program Administration TCC program is a sequence of three courses designed to prepare students for a job as manager of a Childcare Learning Center or a Group Day Care Center. The program emphasizes child growth and development and management and administration issues involved in managing a child care center. Graduates have qualifications to be employed in early care and education settings including child care centers, Head Start, and Georgia Pre-K programs.

Contact:
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Website:
https://www.westgatech.edu/program-explorer/early-childhood-care-and-education/

Pre-Certificate Requirements
Program Specific
• Current employees in a childcare center that hold a current CDA and CPR/First Aid (infant, child adult) card, contact program chair for possible course credits.
• High School students what have taken ECE classes and the NOCTI exam, contact program chair for possible course credits.
• Courses may rotate among the following locations: Carroll, Coweta, Douglas, LaGrange
• State aid only

		Set the Track, Start the Track, Stay on Track			
		Meet with an Advising Coach to Stay on Track. S = Semester; CR = Credit Hours; FA = Fall; SP = Spring; SU = Summer; ALL=any semester			
✓	Grade	Course Names	S	CR	Notes & Milestones
		ECCE 1103 Child Growth and Development	ALL	3	None
		ECCE 2320 Program Administration and Facility Management	SU	3	None
		ECCE 2322 Personnel Management	SU	3	None
		Always check online https://www.westgatech.edu/ and meet with your Advising or Faculty Coach to ensure you are viewing the latest and most accurate information.			

Note: If a course is full or unavailable when you to attempt to register, please select an available course from any term listed, given you have satisfied the required pre-requisite.

Employment Opportunities: https://www.westgatech.edu/student-life/career-services/

Financial Aid by Program: https://www.westgatech.edu/wp-content/uploads/2019/02/WGTC-Available-Aid-By-Program-11-17-2023.pdf