



Job Announcement

Media Operations Technician

(Part-Time)

Georgia Public Broadcasting (GPB) is hiring a part-time Media Operations Technician. Media Operations is the air traffic control of GPB. Our team coordinates all inbound content, processes it to meet high quality standards, and ensures its timely delivery to destinations and distribution channels. Every department in the organization coordinates with and relies on the Media Operations team. This position reports to the Director of Media Operations. GPB is a statewide dual licensee comprised of 9 PBS television stations and 20 NPR radio stations that broadcast across the state of Georgia.

Candidate Qualifications:

- Associate Degree with additional vocational/technical training in Electronics, Broadcast Television, Media Arts, Communications, or related field required;
- Three years of experience in television broadcasting, electronics, videotaping and editing for television productions, or a related field required and any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.
- Must be a calm and effective communicator—able to accommodate dynamic priorities with composure and confidence.
- Must have strong interpersonal skills and be capable of working as part of a team with a collaborative attitude toward meeting deadlines and sharing workloads to meet objectives.
- Prior experience with production and asset management systems (ex.: Ross/Exchange, BitCentral, Primestream, Adobe Premiere, Avid, FileZilla etc.) is highly desired, but not required.
- Understand new industry standards for operations and procedures
- Experience working with physical media—Beta, XDCAM, DVD, 3/4” cassettes—is a plus.
- Strong technical aptitudes and an ability to pick up software-centric workflows with ease are needed for success.
- Must be available to work non-traditional schedules/holidays/weekends, including varying shifts, and some nights to meet the requirements of individual productions.

Job Responsibilities Include:

- Responsible for operation and monitoring of program transmissions to statewide network
- Complete and submit broadcast logs to Master Control
- Segmentation of programs in Ross/Exchange for LIVE Fundraising
- Archive media
- Duplication/Ingest/Upload content for National distribution
- Routing Sources for LIVE events and Streams
- Upload GPB Programs to various sources
- FTP Delivery Process
- Understand industry standard Closed Captioning standards
- Performs flexible work schedule and assignments
- Assist with administrative tasks as needed, substitutes for co-workers in temporary absence of same.
- Performs other related duties as required.

To Apply: Upload resume, references, and applicant form on the GPB Job Center located at www.gpb.org/jobs. ONLY Applications submitted through the GPB Job Center WILL BE ACCEPTED.

THIS IS A PART-TIME POSITION. No Benefits.
Hourly Range: \$15 -20 per hour. Up to 29 hours per week.
Deadline to Apply: November 18, 2024

Georgia Public Broadcasting is an Equal Opportunity Employer.