

VICTIM ADVOCATE INTERNSHIP

Description

The Troup County Solicitor's office, located at 100 Ridley Avenue, LaGrange, Georgia, is seeking a qualified intern to join our team for 200 hours between May and September 2025. The Solicitor's office prosecutes misdemeanors and traffic cases and serves to protect all citizens of Troup County.

The focus of this internship is to assist the Solicitor, and other attorneys, and the Victim Advocate Administrator with establishing and maintaining victim participation in the prosecution of domestic violence cases. The intern will also conduct research to look for trends in the prosecution of domestic violence cases as directed by the Solicitor.

Pay Rate

\$15.00 per hour (200 hours) funded by ACCG Civic Affairs Foundation Grant

Responsibilities

- o Create a database of domestic violence case information
- o Conduct research within computerized databases
- o Track domestic violence cases from Arraignment through disposition
- o Assist the Victim Advocate as needed on court dates and otherwise

Requirements

The Solicitor's office seeks an undergraduate or graduate student with some advanced knowledge in criminal justice, legal process, court systems, computer databases, and/or law enforcement. The intern should have excellent verbal and written communication skills with some knowledge of the law and/or legal processes. Experience working in the legal field will be given much weight when choosing a candidate for this internship position.

Majors

Criminal Justice, Legal Services, Paralegal, Law, Law Enforcement and other relevant fields.

Applying for this Internship

Please complete a general Troup County Employment Application and enter **Victim Advocate Internship** for the Position Title.