## **Accessibility Services**

West Georgia Technical College provides equal educational opportunities to qualified students with disabilities. Assistance is available for students with a temporary or permanent physical or psychological disability or with a learning disorder, including attention deficit disorder, acquired brain injury and specific learning disability. To receive the services, a student must provide recent documentation from a qualified healthcare professional (evaluations that clearly indicate that a physical, psychological or learning disorder is present) compliant with the TCSG documentation requirements for special services/accommodations.

For all types of disabilities, certain accommodations are provided in order to offset as much as possible the effect the disability may have on learning, class performance and testing. Based on the student's documentation and a personal interview, these accommodations are determined and developed on a case-by-case basis by the Accessibility Services/Special Populations Coordinator. Accommodations may include but are not limited to the following:

- Extended time for class/work projects/tests (extended time is not allowed for course criteria that require time as part of the competency; for example, typing speed of 25 words per minute)
- Preferred seating in classrooms
- Permission to use recording devices for classroom lectures
- Sign language interpreters
- Magnification software

To request reasonable accommodations based on valid documentation or to schedule an appointment to receive additional information, students may contact the Accessibility Services/Special Populations Coordinator at 770.824.5241 or email disabilityservices@westgatech.edu.

## **Special Populations**

Professional staff members are available to assist special population students as they work toward their educational and professional goals. Special populations include:

- Individuals with disabilities
- Individuals from economically disadvantaged families, including foster children
- Individuals preparing for non-traditional fields
- Individuals with limited English proficiency
- Single parents
- Displaced homemakers not including dependent children under the age of 24

Services include programs that will enhance or improve the academic, technical and employability skills of special population students. For more information please contact the Accessibility Services/Special Populations Coordinator at 770.824.5241 or specialpopulations@westgatech.edu.